



Telephone: 061 370 300 Fax: 088 613 415  
 4 Ferry Street  
 Souther Industrial, Windhoek  
 PO Box 90206 Windhoek, Namibia  
 Tax Number 4272261015

To:  
**UN3671**  
**UNDP**  
 Private Bag 13329  
 WINDHOEK

## Tax Invoice

### INV19610

Sales Representative  
 SUSAN HARMSE

Account	Date	Order No	Internal Note	Our Reference
UN3671	27/04/2017	NAM10-0000008934	SH5827	INV19610

Item Code	Item Description	Units	Price (Ex)	Tax	Total (Incl)
N003LE72701NOLTE/K	DELL LATITUDE E7270 ULTRABOOK, BLACK, Lati Serial Number: D16PPF2; J33BRF2	2.00	18500.00	5,550.00	42,550.00
A8547953/IC	8 GB Memory Module - DDR4L-2133MHz SODIMM	2.00	1156.00	346.80	2,658.80
TSS866EU/IC	Targus City Gear 12-14" Slim Topload Laptop Case	2.00	433.00	129.90	995.90
452-11418/IC	DELL ADVANCED E-PORT II WITH 130W AC ADA	2.00	1659.00	497.70	3,815.70
210-AJFG/IC	Dell 24 Monitor   P2417H - 60.4cm(23.8") (1920X1080) Serial Number: 30YS0J2; D2T7QG2	2.00	2379.00	713.70	5,471.70
580-ADFT/IC	Keyboard & Mouse US/Euro (QWERTY) KM632 Dell Serial Number: CN0YP7KD738266C7011B; CN0YP7KD738266C7011C Hendrik Jossop 061 204 6245 Deliver UN House 38 Stein Street Klein Windhoek	2.00	401.00	120.30	922.30

Total (Excl)	49,056.00
Tax	7,358.40
<b>Total (Incl)</b>	<b>56,414.40</b>
Discount	0.00
<b>Total (Incl)</b>	<b>56,414.40</b>

Received by Chikako Miwa  
 Date 04/27/2017  
 Signed Chikako Miwa

#### Bank Details

FNB-MAIN BRANCH  
 Code 281-872  
 Account 62206756712  
 Swift: FIRNNANX



# Purchase Order

Dispatch via Print

## Namibia

UNDP Office in Namibia  
38 Stein Street, Klein  
UN HOUSE,  
Windhoek  
Namibia  
Tel:  
Fax:

**Vendor:** 0000005027  
SCHOEMANS TECHNOLOGIES (PTY) LTD  
PO BOX 90206  
308 C/O SAM NUJOMA AND NELSON  
WINDHOEK  
Namibia

<b>PO Number</b> NAM10-0000008934	<b>Date</b> 13/04/2017	<b>Revision</b>	<b>Page</b> 2
<b>Payment Terms</b> Immediate	<b>Freight / INCOTERMS</b> DES	<b>Ship Via</b> Common	
<b>Buyer</b> Hendrik JOSSOP hendrik.jossop@undp.org	<b>Phone</b> Tel: Fax:	<b>Currency</b> NAD	
<b>Approver</b> Megan VAN TURAH			

**Ship To:** UNDP Office in Namibia  
38 Stein Street, Klein  
UN HOUSE,  
Windhoek  
Namibia

Tel:  
Fax:

**Bill To:** UNDP Office in Namibia  
38 Stein Street, Klein  
UN HOUSE,  
Windhoek  
Namibia

Tel:  
Fax:

Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
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7-1	93161603S	S) VAT (Value Added Tax)	1.00	EA	13/04/2017	7,358.40	7,358.40
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<< S) VAT (Value Added Tax) >>

PURCHASE OF LAPTOP WORKSTATION FOR GLOBAL FUND PROJECT MANAGEMENT STAFF AT UNDP CO

**Total PO Amount**      **NAD**      **56,414.40**

This PO is subject to UNDP General terms and conditions.

### Authorized Signature

This Purchase Order is Electronically Approved by Megan VAN TURAH and does not require Signature.



# Purchase Order

Dispatch via Print

## Namibia

UNDP Office in Namibia  
38 Stein Street, Klein  
UN HOUSE,  
Windhoek  
Namibia  
Tel:  
Fax:

<b>PO Number</b> NAM10-0000008934	<b>Date</b> 13/04/2017	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> Immediate	<b>Freight / INCOTERMS</b> DES		<b>Ship Via</b> Common
<b>Buyer</b> Hendrik JOSSOP hendrik.jossop@undp.org	<b>Phone</b> Tel: Fax:	<b>Currency</b> NAD	
<b>Approver</b> Megan VAN TURAH			

**Vendor:** 0000005027  
SCHOEMANS TECHNOLOGIES (PTY) LTD  
PO BOX 90206  
308 C/O SAM NUJOMA AND NELSON  
WINDHOEK  
Namibia

**Ship To:** UNDP Office in Namibia  
38 Stein Street, Klein  
UN HOUSE,  
Windhoek  
Namibia

Tel:  
Fax:

**Bill To:** UNDP Office in Namibia  
38 Stein Street, Klein  
UN HOUSE,  
Windhoek  
Namibia

Tel:  
Fax:

Ln-Sch	Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1	43211503A	A) Notebook computers	2.00	EA	13/04/2017	18,500.00	37,000.00
<< DELL LATITUDE E7270 LAPTOPS >>							
2-1	43211706G	G) Keyboards	2.00	EA	13/04/2017	401.00	802.00
<< KM636 WIRELESS KEYBOARD AND MOUSE >>							
3-1	43201801G	G) Hard disk drives	2.00	EA	13/04/2017	1,156.00	2,312.00
<< DELL 8GB MEMORY MODULE >>							
4-1	43211619G	G) Computer carrying case	2.00	EA	13/04/2017	433.00	866.00
<< TARGUS CITY GEAR LAPTOP BAG >>							
5-1	43211602G	G) Docking stations	2.00	EA	13/04/2017	1,659.00	3,318.00
<< DELL ADVANCED E-PORT DOCKING STATION >>							
6-1	43211900G	G) Computer Monitors	2.00	EA	13/04/2017	2,379.00	4,758.00
<< DELL 24, MONITOR P2417H >>							

This PO is subject to UNDP General terms and conditions.

### Authorized Signature

This Purchase Order is Electronically Approved by Megan VAN TURAH and does not require Signature.

Requisition: Laptops\_Global Fund\_UNDP CO

Requester: Fredrika Imbili Business Unit: NAM10 Requisition ID: 0000001786 Date: 13/4/2017

Comments: PURCHASE OF LAPTOP WORKSTATION FOR GLOBAL FUND PROJECT MANAGEMENT STAFF AT UNDP CO

Line	Description	Qty	Price	Curr UOM	Total
1	A) Notebook computers	2.0000	15.500	00000NAD/EA	31.000.00
Line Comments DELL LATITUDE E 7245 LAPTOPS >>>					
<b>Sched Line</b>	<b>Ship To</b>	<b>Attention</b>	<b>Due Date</b>	<b>Qty</b>	<b>Total</b>
1	Namibia	Fredrika Imbili	13/4/2017	2.0000	37.000.00
2	C) Keyboards	2.0000	401.00000	NAD/EA	802.00
Line Comments KIM 96 WIRELESS KEYBOARD AND MOUSE >>>					
<b>Sched Line</b>	<b>Ship To</b>	<b>Attention</b>	<b>Due Date</b>	<b>Qty</b>	<b>Total</b>
1	Namibia	Fredrika Imbili	13/4/2017	2.0000	802.00
3	G) Hard disk drives	2.0000	1.156.00000	NAD/EA	2.312.00
Line Comments DELL RCB MEMORY MODULE >>>					
<b>Sched Line</b>	<b>Ship To</b>	<b>Attention</b>	<b>Due Date</b>	<b>Qty</b>	<b>Total</b>
1	Namibia	Fredrika Imbili	13/4/2017	2.0000	2.312.00
4	G) Computer carrying case	2.0000	433.00000	NAD/EA	866.00
Line Comments TARGUS CRY GEAR LAPTOP BAG >>>					
<b>Sched Line</b>	<b>Ship To</b>	<b>Attention</b>	<b>Due Date</b>	<b>Qty</b>	<b>Total</b>
1	Namibia	Fredrika Imbili	13/4/2017	2.0000	866.00

Please open the attached document. This document is for your information only. You are using an HP Digital Sending device.

-----Original Message-----  
 From: Digital Sender [mailto:naun@unfpa.org]  
 Sent: Thursday, March 16, 2017 12:42 PM  
 To: Hendrik Jossop <hendrik.jossop@unfpa.org>  
 Subject: UNFPA Cleaning Contract Expiry/Re...

Thanks and Best Regards,  
 Hendrik Jossop  
 Procurement Associate.

Kindly note that there has been no new right to renew the existing contract arrangement made last year for UNFPA cleaning services for UNFPA with RCB. The contract has lapsed end of January 2017 and is due for renewal. Please advise on the way forward in your reply. Documents attached.

Attachments:  
 Subject:  
 CC:  
 To:  
 Sent:  
 From: Hendrik Jossop



4 Ferry Street, Erf 6732  
 Southern Industrial  
 P.O.Box 90206  
 Windhoek  
 Namibia

G-Reg-1785  
 1786  
**QUOTATION**

Date	Quotation #
12 April 2017	SHQ20116

VAT Reg. No: 4272261-015

Sales Consultant: Susan Harmse  
 Tel: +264 61 444715  
 Fax: 088610053  
 Email: susan@schoemans.com.na

Quotation To:
UNDP Windhoek, Namibia
Att: Mr. Hendrik Jossop Tel: 2046245 hendrik.jossop@undp.org

Reference:
E7270 Notebooks

Qty	Item Code	Description	ETA	Unit Price (Excl.)	Total Price (Excl.)
3	NBDEN003LE72701 NOLTE	DELL LATITUDE E7270 ULTRABOOK, BLACK, Latitude E7270 FHD (1920 x 1080) Non-Touch LCD with Camera/Mic, Intel Core i5- 6300U (Dual Core, 2.4GHz, 3MB cache), 8GB (1x8GB) 2133MHz DDR4 Memory, 256GB SATA Class 20 Solid State Drive, No Optical Drive, Windows 7 Professional English,French,German,Dutch,Italian 64bit (Includes Windows 10 Pro License), Intel Dual-Band Wireless 8260 AC Wi-Fi + Bluetooth 4.1, Fingerprint Reader and Contactless	+/-1 Week	NAD 18 500.00	NAD 55 500.00
3	A8547953	Dell 8GB Memory Module - DDR4L- 2133MHz SODIMM 1RX8 Non-ECC	+/-1 Week	NAD 1 156.00	NAD 3 468.00
3	TSS866EU	Targus CityGear 12-14" Slim Topload	+/-1 Week	NAD 433.00	NAD 1 299.00
3	452-11418	Dell Advanced E-Port II with 130W AC Adaptor without stand (Kit) USB 3	+/-1 Week	NAD 1 659.00	NAD 4 977.00
3	210-AJFG	Dell 24 Monitor   P2417H - 60.4cm(23.8") (1920X1080) HDMI, VGA, DP 1.2	+/-1 Week	NAD 2 379.00	NAD 7 137.00
3	580-ADFT	KM636 Dell Wireless Keyboard Black & Mouse Black	+/-1 Week	NAD 401.00	NAD 1 203.00

**Delivery Time: \***  
 All COD orders will be collected and not delivered  
 Transport outside Windhoek is not included  
 \* Prices exclude sundries, should it be required  
 Prices subject to UNDP to Namibia's rate of exchange\*

Sub Total	NS 73 584.00
15% VAT	NS 11 037.60
<b>Total incl. VAT</b>	<b>NS 84 621.60</b>

**INSTALLATION, LABOUR & TRAINING:**

If required labour will be charged at N\$ 600.00 excluding VAT per hour, unless otherwise stated.  
 If required training can be provided at N\$ 500.00 excluding VAT per hour, unless otherwise stated.  
 the normal labour rate will apply

**WARRANTY CONDITIONS:**

Warranties on above items are carry-in to our Technical Services, unless otherwise stated. The stated warranty is on hardware only. Warranty on software is on media only.